

Application Form

Personal Information (Confidential)

ORGANISATION NAME:	Domestic Darlings
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APPLICATION FOR EMPLOYMENT

The information provided on this application form will remain private and confidential and will be used for the purpose of recruitment / selection.

This form is divided into three parts. Please complete all three parts. Please do not separate any part of the form.

Where the application is successful the company may wish to process this information (as updated periodically) for personnel and business management. Where this is the case processing will take place in accordance with the provisions of the Data Protection Act.

Please also note that the company may approach third parties to verify the information that you have given. By signing this form you will be providing the company with your consent to all these uses.

On completion please return this form to:

Name: Sue Meheux

Address: 6 Satchell Lane, Hamble, Southampton SO31 4HE

Email: sue@domesticdarlings.co.uk

PERSONAL INFORMATION (CONFIDENTIAL)

1. PERSONAL DETAILS

Name:	
Address:	
Email:	
Daytime Telephone Number:	
Mobile:	

2. GENERAL

Do you hold a current driving licence?	Yes		No	
Is it a full driving licence?	Yes		No	
Is it free of any endorsements?	Yes		No	

Please give details of any points or driving convictions, including any pending convictions:

Please indicate two people who can provide references – one of whom should preferably be your present / most recent employer.

1. Name:		2. Name	
Address:		Address:	
Telephone Number:		Telephone Number:	
Email:		Email:	
Occupation:		Occupation:	

I give / do not give permission to take up my references prior to an offer of employment being made.

(Please delete clearly as appropriate)

3. EMPLOYMENT HISTORY

Please give details of all jobs held (for the last 5 years) including part time work, starting with your current or most recent employer.

Name and full address of employer: nature of business	Job title(s), key responsibilities & key achievements	Reason for leaving and date of leaving

4. PERSONAL DEVELOPMENT

Please detail any courses, membership, voluntary work or responsibilities that you have obtained:

5. OTHER INFORMATION

How / where did you hear about this vacancy?

Provide 3 reasons why you want to work for Domestic Darlings?

1.

2.

3.

Provide 3 reasons why you think you would be an asset to Domestic Darlings?

1.

2.

3.

Provide information about yourself to demonstrate the relevant skills, knowledge and experience for this role:

How many hours would you ideally like to work for Domestic Darlings?

Some of our opportunities may be in the evenings or weekends. Are you able to accept evening or weekend working? Please circle any or all that apply?

Evenings (weekdays)	Evenings (weekends)	Saturdays	Sundays
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Please note these answers do not influence your suitability for employment. They simply help us find the right opportunity for you.

Are you currently eligible for employment in the UK?	Yes		No	
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Please state what documentation you can provide to demonstrate this e.g. British passport, European Economic Area Identity card, full birth certificate, passport or travel document showing an authorisation to reside and work in the UK.

Have you ever been convicted of a criminal Offence?	Yes		No	
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If yes, please give details:

If this application is successful when will you be available to start work?

Signed _____

Date _____

Our clients come from all cultures and backgrounds. We recognise this and it is reflected in our business. As a business we are committed to equal opportunities and are interested in your ability to do the job. We believe everyone should have the same opportunities and prospects so we recruit solely on ability.